



City of Muskogee Fee Schedule

Appendix "A"

Photo Copy (8 ½" X 11" & 8 ½" X 14")	\$0.25 Per Page
Certification of Copies	\$1.00 (Additional fee)
Document Search Fee	
(15 Min. or less)	\$2.75
(16 Min. to 30 Min.)	\$4.00
(31 Min. to 1 Hr.)	\$8.00

A search fee shall be charged a requester who is using the record solely for a commercial purpose, or clearly would cause disruption of the public body's essential functions, then the public body may charge a reasonable fee to recover the direct cost of document search.

Police Accident & Offense Reports – Victims	No Charge
Fire Incident Reports – Victims	No Charge
Search by Computer	\$25.00 Per Hour

City Maps Copying Fee

1" = 1500' Blackline Print	\$7.50
1" = 1500' Black & White Original	\$12.50
1" = 1500' Color	\$15.00
Multi-Panel Maps	\$12.50 = 1500' Blackline
Print	\$7.50
1" = 1500' Black & White Original	\$12.50
1" = 1500' Color	\$15.00
Multi-Panel Maps	\$12.50 Per Sheet

Pre-Payment

A record custodian may demand prepayment of a fee whenever the estimated amount exceeds \$5.00. The prepayment amount shall be an estimate of the cost of copying, mechanical reproduction or searching for the record. Any overage in the prepayment amount shall be settled prior to producing the requested record or delivering the copy or mechanical reproduction of the record.